

<b>Title of Position *</b>	History Museum Guide
<b>Institution *</b>	Dallas Heritage Village
<b>Position Location: City &amp; State *</b>	Dallas, TX
<b>Position Closing Date</b>	
<b>About the Institution</b>	Dallas Heritage Village represents life in the North Texas region from the 1840s through the early 20th century. Whether our visitors are local school children or international tourists, we seek to provide an immersive experience of the cultures and lifestyles of our pioneering forebears.
<b>Institution Website Address</b>	
<b>Summary of Responsibilities</b>	DHV Guides serve in highly visible frontline staff positions focused on providing excellent customer service to all DHV visitors. Key responsibilities include: <ul style="list-style-type: none"><li>• Greet and assist customers in person, online and by phone.</li><li>• Engage with DHV visitors to share local and regional history as represented by buildings and exhibits.</li><li>• Perform ticket office and gift shop retail tasks including sales, cash register operation, merchandising, and daily deposit preparation.</li><li>• Build relationships and work collaboratively with DHV staff members and volunteers.</li></ul>
<b>Required Qualifications</b>	<ul style="list-style-type: none"><li>• Friendly, energetic, confident and comfortable working with a diverse customer base.</li><li>• Excellent communications and relationship-building skills.</li><li>• Comfortable speaking with large and small groups of all ages and backgrounds about museum artifacts, exhibits and regional history.</li><li>• Able to juggle multiple job tasks and to react quickly to solve problems.</li></ul> <p>One to three years of customer service, education or retail experience is preferred. High school diploma required.</p>
<b>Compensation</b>	DHV Guides are hourly part-time (18–24 hours a week) employees. Shifts are daytime only, Tuesday–Sunday.
<b>Apply at this Website:</b>	
<b>Apply with this email:</b>	<a href="mailto:jobs@dallasheritagevillage.org">jobs@dallasheritagevillage.org</a>
<b>Special Instructions to Apply:</b>	