
Title of Position *	Museum Intern
Institution *	Taylor County History Center
Position Location: City & State *	Buffalo Gap, Texas
Position Closing Date	<u>Friday, February 16, 2018</u>

About the Institution	The Taylor County History Center is an open air museum set in Buffalo Gap, Texas. The Village has fifteen historical buildings that chronologically the last 50 years of the West Texas Frontier from 1875–1925.
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Institution Website Address	http://www.taylorcountyhistorycenter.com
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Summary of Responsibilities

Job Duties: Research, catalogue, and preserve artifacts from West Texas Frontier. Enter all provenance and curatorial information into Past Perfect software. Use proper preservation techniques to protect and store 10,000+ artifacts. Use artifacts and information gained through research to assist curator and education team in the development of exhibits, educational programs, and workshops. Assist with collecting oral histories from community members in Taylor County. Attend Collections Committee meetings with Museum Board members and weigh in on important curatorial decisions. May also work the guest information desk and provide interpretive programming to guests and students. Duties will vary based on current site projects, student's interest, and goals.

Required Qualifications	Preferred Qualifications: Educational background in history, museum studies, collections management, archive management, preservation studies, or related field; experience working with the public. Must be currently seeking graduate degree in related field.
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Compensation	Housing and After-hours: Free, on-site housing available. Interns share a house with full kitchen, dining and living rooms. Washer and dryer included. Personal vehicle not required but recommended. On-site housing located across the street from museum. Some shopping located in Buffalo Gap accessible by foot or bicycle. Chain stores, malls, restaurants, etc. located in Abilene, 15 miles north of Buffalo Gap.
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Apply at this Website:

Apply with this email:	director@taylorcountyhistorycenter.com
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Special Instructions to Apply:	To Apply: Email cover letter, resume, and three references to director@taylorcountyhistorycenter.com
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