

Title of Position *	Director of Education
Institution *	The National WWII Museum
Position Location: City & State *	New Orleans, LA
Position Closing Date	
About the Institution	The National WWII Museum tells the story of the American experience in the war that changed the world—why it was fought, how it was won, and what it means today—so that all generations will understand the price of freedom and be inspired by what they learn.
Institution Website Address	http://www.nationalww2museum.org

Summary of Responsibilities

The National WWII Museum seeks an experienced and energetic professional to lead our Education Department. The Director of Education is responsible for providing creative and strategic leadership to oversee all aspects of the museum's K-12 student and teacher programs, public programs, and interpretative functions. This ever-growing portfolio of programs includes, but is not limited to, the development and implementation of curricula, teacher professional development, student field trips, STEM initiatives, student competitions, commemorative events, public programs, youth summer camps, and volunteer docent training. The Director ensures seamless execution of these programs through effective operational planning, budgeting, staff supervision and training, program delivery, and follow-up evaluation. The Director works collaboratively with departments across the Museum to generate concepts, content, and funding that will make programs most successful and expand the reach and reputation of The National WWII Museum. Reporting to the Associate Vice President of Education & Access, the Director of Education oversees a staff of 8, as well as interns and volunteers.

Ranked the #2 museum in the world by TripAdvisor and visited by 700,000+ individuals annually, The National WWII Museum is a vibrant, national history museum with excellent facilities and staff and ambitious plans for growth. The Museum is currently in the midst of a capital expansion project that will quadruple the size of the original Museum facility, add exciting new programs and permanent exhibits, and double on-site collections storage. In addition, the Museum has undertaken an ambitious multi-year digitization project to make our collections accessible to audiences worldwide through our Digital Collections website - www.ww2online.org - and launched the WWII Media & Education Center, which will serve as the epicenter of the Museum's digital content production and broadcasting. The Director of Education will provide valuable insight and leadership to this institutional growth and help position the Museum as the leading resource on the history, values, and lasting significance of World War II.

Specific job responsibilities include:

- Oversee the development of museum education programs that are effective and engaging, meet the needs of their audiences, and promote the Museum's mission and vision.
- Hire, train and supervise education staff, interns, and volunteers.
- Oversee development, implementation and continuous monitoring of the department budget.
- Work closely with other departments to plan, promote, and execute Museum programs that will complement exhibits and collections and serve diverse audiences.
- Serve on interdepartmental projects, such as capital exhibits, strategic planning taskforces, and distance learning initiatives of the WWII Media & Education Center, as advisor on K-12 and education-related matters.
- Propose new program initiatives that align with the Museum's strategic plan and position it at the forefront of the

museum education field.

- Ensure program effectiveness and content quality through monitoring, evaluation, and feedback.
- Collaborate with Institutional Advancement to identify program funding needs, prepare proposals and progress reports, and develop effective relationships with stakeholders that clearly communicate program outcomes.
- Expand the museum's professional connections and visibility on a local, regional, and national level.
- Serve as an institutional liaison to a diverse network of stakeholders including schools, colleges / universities, museums, and other supporters of education.
- Assist in planning for meetings of the Board of Trustees and Presidential Counselors advisory group.
- Represent the interests of the Education Department in management-level meetings and in meetings of staff task forces, work teams, and work groups.
- Perform additional duties as directed.

Required Qualifications

The ideal candidate will possess the following skills and experience:

- Strong passion for the mission of The National WWII Museum
- Masters degree in a discipline related to the Museum's work such as:
 - o History
 - o Education
 - o Arts Administration
 - o Museum Studies
- A minimum of five years related experience in museum education and/or programming.
- Demonstrated knowledge of effective personnel and budget management practices with a minimum of three years experience in a supervisory position.
- Experience working with education standards and the educational landscape to develop programs and curricula.
- Exceptional communication, organizational, and interpersonal skills.
- Ability to create and implement both short-term projects and long-range plans.
- Willingness to work overtime during special events, facility rentals, heavy visitation, or to meet a deadline.

Compensation

Commensurate with experience

Apply at this Website:

<http://www.nationalww2museum.org/employment/>

Apply with this email:

Special Instructions to Apply:

Interested candidates should apply online at <http://www.nationalww2museum.org/employment/> or by mail to 945 Magazine St., New Orleans, LA 70130.
