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<b>Title of Position *</b>	Administrative Specialist
<b>Institution *</b>	Art + Artisans Consulting
<b>Position Location: City &amp; State *</b>	Austin, TX
<b>Position Closing Date</b>	<u>Sunday, December 10, 2017</u>

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#### About the Institution

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**Institution Website Address**                      <http://artplusartisans.com>

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#### Summary of Responsibilities

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#### Required Qualifications

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#### Compensation

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**Apply at this Website:**

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**Apply with this email:**                              [mail@artplusartisans.com](mailto:mail@artplusartisans.com)

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#### Special Instructions to Apply:

Entrepreneurial, creative art consulting firm seeks the right person to join our growing established business! Art + Artisans works with architects, designers, and artists to bring artwork to public spaces and commercial clients. The Austin office is located on East 6th St. minutes from Downtown in eclectic East Austin.

Become a key member of our successful team as an administrative specialist to help us keep things moving on exciting projects throughout Texas. If you are motivated, positive, organized, and enjoy a fast-paced environment attend a short informational meeting to learn if our company is a good fit for you. Nov. 28th @5:30pm, OR Nov. 29th @12:30pm, at our offices, 2401 E. 6th St. #2018, 78702. Please RSVP to [mail@artplusartisans.com](mailto:mail@artplusartisans.com).

Late arrivals will not be considered for the position. No calls or resumes please.

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